

## About Board Meetings

**B**oard meetings follow specific rules of order and proceed in accordance with a published agenda. Copies of the agenda are available at the meeting and in advance of the meeting in a binder available at the Cold Spring Harbor Public Library. Board members receive the agenda and supporting materials prior to the meeting, so that they have ample time to carefully consider each item requiring action.

District administrators regularly attend Board meetings to provide information and guidance as needed.

In addition to the regular business conducted, meetings often include special presentations and student recognition.

## How To Resolve Concerns

**I**f you have specific concerns about your child and/or his or her school, you should initially discuss them with the teacher, subject administrator, guidance counselor or building principal closest to the issue. Following this, you may take your concern to a District Office administrator. After a resident has worked with staff members and administrators, then the matter may be referred to the Board of Education.



## How To Address the Board

**T**he Board encourages community members to participate in Board meetings and has set aside time at the beginning of each meeting for residents to be heard. This "Audience to Visitors" gives anyone who wishes the opportunity to address the Board on items included on the agenda, as well as those that are not.

When the Board president calls for "Audience to Visitors," please raise your hand and you will be invited to speak. When you are called upon, please introduce yourself and the organization (if any) that you represent. The Board encourages all residents to keep their remarks brief and to the point. If necessary, to ensure the timely and efficient conduct of official district business, the Board president may set a time limit for public participation.



### Cold Spring Harbor Central School District

District Office/Francis Roberts Community Center

75 Goose Hill Road

Cold Spring Harbor, NY 11724

Cold Spring Harbor High School

82 Turkey Lane

Cold Spring Harbor, NY 11724

West Side Elementary School

1597 Laurel Hollow Road

Laurel Hollow, Syosset, NY 11791

Lloyd Harbor Elementary School

7 School Lane

Lloyd Harbor, Huntington, NY 11743

Goosehill Primary School

75 Goose Hill Road

Cold Spring Harbor, NY 11724



# Welcome



to a  
**Cold Spring  
Harbor  
Board of  
Education  
Meeting**

# 2015-2016

## Welcome to a Cold Spring Harbor Board of Education Meeting

**T**hank you for your interest in our community's schools! We welcome your attendance and input at Board of Education meetings, and hope this pamphlet will be helpful as you participate in the educational process in our district.

### When and Where Board Meetings Take Place

**R**egular Business Meetings of the Board, which are listed on the district calendar and website, are usually held on the second Tuesday of every month and begin at 8 PM. Meetings are held at the District Office/Francis Roberts Community Center at 75 Goosehill Road.

As necessary, **Special Meetings of the Board**, which the public may also attend, may be added to the schedule. In addition, there are regularly scheduled **Work Sessions** of the Board, which are open to the public but, unlike Regular Business Meetings, there is not an opportunity for public comment.

**Executive Sessions** of the Board, which often precede or follow regular meetings, are for the discussion of sensitive subjects – such as personnel matters, employee contract negotiations or potential litigation – and may only be attended by Board members.

Board action on all items, however, is only taken at sessions that are open to the public.

To view full agendas, minutes, or highlights of each Board meeting go to [www.csh.k12.ny.us](http://www.csh.k12.ny.us) and click on Board of Education under "Quick Links".

### Board of Education Meetings 2015-2016

Regular meetings of the Board of Education begin at 8 PM at the District Office/Francis Roberts Community Center.

**Aug 25**  
**Sept 8**  
**Oct 13**  
**Nov 10**  
**Dec 8**  
**Jan 12**  
**Feb 9**  
**March 8**  
**April 12**  
**May 10**  
**June 14**  
**July 12**  
**August 30**



### The Role of the Board

**I**n broad terms, the Board of Education, which is elected to represent the view of the community in educational matters, sets policy that guides the administration of our schools. The Board's responsibilities include: hiring the superintendent, assistant superintendents, administrative staff and teachers, adopting curriculum, securing money for operational needs and programs, authorizing expenditures and determining goals and standards.

### The Role of the Superintendent

**T**he Superintendent of Schools is essentially the Board's "CEO." Appointed by the Board, the district's Chief Executive Officer, who is assisted by an administrative team, directs the day-to-day operation of the district, advises the Board on its needs and programs, and implements Board policy.

### District Administration

Superintendent of Schools  
Judith A. Wilansky, Ed.D  
Assistant Superintendent  
for Curriculum and Instruction  
Lydia Bellino  
Interim Assistant Superintendent  
for Business  
William Bernhard, Ph.D  
Executive Director  
of Special Education & Pupil Services  
Denise Campbell  
Director of Buildings & Grounds  
Mark Margolies  
Director of Technology  
John Contess

### About Board Members

**T**he Board is comprised of seven district residents, who are elected at the Annual Budget Vote and Board Election in May and serve overlapping three-year terms. To be eligible for election to the Board, you must be a qualified voter of the district – resident, U.S. citizen, 18 and older – and be able to read and write. NYS Education Law does not limit the number of terms Board members may serve. Interim Assistant Superintendent for Business, Dr. William Bernhard, serves as District Clerk.

### 2015-2016 Board of Education Members

Robert C. Hughes, President  
Amelia Brogan, Vice President  
Janice Elkin  
Mark Freidberg  
Mark McAteer  
Anthony Paolano  
Ingrid Wright